

Last Updated | 05/09/2022



September 2022 – September 2025

Pupil Mobile Phone Policy



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1. Our School

1.1 Our Vision

Grow. Achieve. Shine – These are much more than words or a motto. At Churchfield Primary School we enable all children to **grow** as independent learners, **achieve** more than they ever believe they could and **shine** as unique individuals. Our school is a very special place, having been the beating heart of our community for over 120 years, we respect the lessons of the past whilst looking to the difference we can make in the future. Preparing our pupils for life in an ever-changing world, developing curious, well-rounded individuals who are determined to succeed.

1.2 Our Values



We are proud, and work hard to be the best that we can be



We are determined and resilient, embracing all challenges



We collaborate well, treating everyone as equals



We are honest, kind and show integrity



We respect all people, property and the environment



We believe in ourselves and strive for our goals



1.3 Our Golden Rule

Our Golden Rule

We keep ourselves, and
each other, safe.

1.4 Our School Aims

Our school aims are underpinned by our values. Through our school values, we aim to:

1. Promote high standards of academic and vocational achievement for every child, every time, through a highly-inclusive approach.
2. Promote a holistic view of the whole child, supporting them to become well-rounded individuals and members of society.
3. Encourage all children to develop positive relationships with, and respect for, themselves, each other, our local community and the wider world.
4. Provide a safe, welcoming and positive environment for our children and families; acting as a hub at the heart of our community.

1.5 Our Community

Bricks and mortar do not make a school, people do. We can achieve great things when we work together, and our community is at the heart of what we do. We are a hub of support for our families, and provide a safe and loving environment for our children to shine.

1.6 Our Academy Trust

Since December 2019 we have been a proud member of Waterton Academy Trust, providing even more opportunities for our pupils to shine. As part of the Waterton family, we ensure that success for all is not a goal, but an expectation.



2. Policy Summary

2.1 Policy Introduction & Rationale

The widespread ownership of mobile phones among young people requires that school staff, pupils, parents and carers take steps to ensure that mobile phones are used responsibly at school. This policy and agreement is designed to ensure that the benefits that mobile phones provide in terms of safety, in particular for those children walking home alone, can be accessed responsibly.

2.2 Policy Aims

This policy is underpinned by the central aims of Churchfield Primary School and the values held by the school community. This policy aims to:

- Provide information for all stakeholders on how school is protected from claims of damage/ loss
- Provide information for all stakeholders on what the processes for mobile phones in school

2.3 Inclusivity Statement

At Churchfield Primary School we use an inclusive approach to all aspects of education. Our aim is to always involve all children and stakeholders in all areas of the curriculum and school life. In accordance with the SEND Code of Practice, we recognise that this may mean making special adaptations or arrangements from time to time for children with specific disabilities. We welcome the involvement of disabled adults in all areas of school life.

3. Legalities & Linked Documents

3.1 Linked School & Trust Policies

This policy should be read in conjunction with the following policies and other linked policies:

- Safeguarding Policy
- Health & Safety Policy
- Walking Home Policy

3.2 Linked National & Local Documents

The policy has been developed in accordance with the following legislation and guidance:

- [Working together to Safeguard Children \(2018, amended 2020\)](#)
- [Keeping Children Safe in Education \(2022\)](#)
- [DFE Mobile Phones in Schools \(2022\)](#)



4. Key Responsibilities

4.1 Pupils

It is the responsibility of pupils who bring mobile phones to school to abide by the guidelines outlined in this document.

4.2 Parents

The decision to provide a mobile phone to their children should be made by parents or carers. It is incumbent upon parents to understand the capabilities of the phone and the potential use/mis-use of those capabilities. Parents/carers should be aware if their child takes a mobile phone to school. It is assumed household insurance will provide the required cover in the event of loss or damage. **The school cannot accept responsibility for any loss, damage or costs incurred to the phone.**

4.3 School Staff

School staff hold no responsibility for mobile phones that have been left in school. Staff do have a responsibility to ensure that are children are safeguarded from harm, and if any staff member suspects a mobile phone in school is contrary to this, they will act accordingly.

5. Acceptable Use

Mobile phones should only be bought to school if your child travels to school and home without an adult. For any other reason, permission needs to be obtained from the Headteacher or Deputy Headteacher prior to the child bringing the phone in.

6. Theft, Damage & Loss

Churchfield Primary School accepts no responsibility for replacing lost, stolen or damaged mobile phones. The school accepts no responsibility for pupils who lose or have their mobile phones stolen while travelling to and from school. Any phones brought into school are done so at the owner's own risk.

7. Rules & Procedures

- Mobile phones must be turned off as soon as pupils enter the school premises (as soon as children are on the driveway)
- Mobile phones must then be placed in a pocket or bag and not out whilst on school premises
- Once in the school building, phones must be placed in the designated box/basket in each classroom (these will be identified by the teacher)
- Under no circumstances must a phone be left in the cloakroom, coat or pocket once in the school building
- At the end of the day, pupils are responsible for collecting their own phones from the designated basket

8. Confiscation

School reserves the right for any member of staff to confiscate a mobile phone from a pupil if the rules set out in this policy are not followed. Confiscated phones must be retrieved by **parents** at the end of school day and will not be returned to pupils.

